

From: Wilson, Rita
Location: DCRoomARN4346/DC-OCFO
Importance: Normal
Subject: IRIS Program Discussion
Start Date/Time: Tue 8/8/2017 7:00:00 PM
End Date/Time: Tue 8/8/2017 8:00:00 PM

Internal Meeting Request Form for

Acting CFO and Acting Deputy CFO

Today's Date: 8/4/2017

Requesting Office: OB/OCFO

Administrative POC (name, phone): Michele Wilburn, 202-564-1736

Subject Matter Expert POC (name, phone): Beth Baden, 202-564-7628

*AUDIO CONFERENCING ___ YES X NO. If checked **YES** for (AUDIO), how many callers?*

*VIDEO CONFERENCING ___ YES X NO. If checked **YES** for (VTC), once the meeting is scheduled, please reserve and provide the VTC capable room location(s) for Finance Center attendees, if applicable.*

For (underline as needed): Acting CFO Acting Deputy CFO

Title of Meeting: IRIS Program Discussion

Purpose: To discuss what IRIS program requirements are necessary to continue in FY 2019.

Proposed Meeting Date: 8/8/2017

Request/Justification to schedule a meeting longer than 30 minutes: One hour is needed for initial discussion of the program's requirements and proposal for the FY 2019 OMB Budget Submission.

Required Participants: Byron Brown (OA), Robert Kavlock (ORD), Richard Yamada (ORD), Wendy Cleland-Hamnett (OCSPP), Nancy Beck (OCSPP), Veronica Darwin (OCSPP), Barry Breen (OLEM), Patrick Davis (OLEM), David Bloom (OCFO), Howard Osborne (OCFO), Holly Greaves (OCFO), Carol Terris (OCFO)

Optional Participants:

Briefing Materials (Yes or No): No

What is the deadline for this meeting? 8/11/2017